

Public Document Pack

MEETING:	South Area Council
DATE:	Friday, 15 February 2019
TIME:	10.00 am
VENUE:	Meeting Room, The Hoyland Centre

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Items for information

- 2 Junction 36 Littering Action Plan (Sac.15.02.2019/2)

Minutes and Notes

- 3 Minutes of the Meeting of South Area Council held on 14th December, 2018 (Sac.15.02.2019/3) (*Pages 3 - 6*)
- 4 Notes of the Ward Alliances (Sac.15.02.2019/4) (*Pages 7 - 16*)
Hoyland Milton and Rockingham – held on 9th January, 2019
Darfield – held on 17th January, 2019
Wombwell – held on 28th January, 2019

Performance

- 5 Report on the Use of Ward Alliance Funds (Sac.15.02.2019/5) (*Pages 17 - 22*)
- 6 Performance Report Q3 (Sac.15.02.2019/6) (*Pages 23 - 50*)

Items for Decision

- 7 Smoke Free update (Sac.15.02.2019/7)
- 8 Young People's Priorities (Sac.15.02.2019/8)
- 9 Procurement and Financial Update (Sac.15.02.2019/9) (*Pages 51 - 56*)

To: Chair and Members of South Area Council:-

Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Frost, Daniel Griffin, Lamb, Markham, Saunders, Shepherd, Sumner and R. Wraith

Area Council Support Officers:

Diane Lee, South Area Council Senior Management Link Officer
Lisa Lyon, South Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk
Thursday, 7 February 2019

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MEETING:	South Area Council
DATE:	Friday, 14 December 2018
TIME:	10.00 am
VENUE:	Meeting Room - Wombwell Library

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Coates, Franklin, Daniel Griffin, Lamb, Markham, Sumner and R. Wraith.

24 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Lamb each declared a non-pecuniary interest in minute number 29 due to their positions as directors of Forge Community Partnership.

25 Minutes of the Meeting of South Area Council held on 26th October, 2018 (Sac.14.12.2018/2)

The meeting considered the minutes of South Area Council held on 26th October, 2018.

RESOLVED that the minutes of the South Area Council held on 26th October, 2018 be approved as a true and correct record.

26 Notes of the Ward Alliances (Sac.14.12.2018/3)

The meeting received the notes from the following Ward Alliances:- Hoyland Milton and Rockingham held on 7th November, 2018; Wombwell held on 8th October, 2018; and Darfield Ward Alliance held on 15th November, 2018.

RESOLVED that the notes from the Ward Alliances be received.

27 Report on the Use of Ward Alliance Funds (Sac.14.12.2018/4)

With reference to the report circulated, Members noted the amounts in each of the Ward Alliance Funds remaining for allocation.

Darfield Ward Alliance Fund had £4,202.21 remaining for allocation from an opening balance of £10,975.

From an annual budget of £20,086.25 Hoyland Milton and Rockingham Ward Alliance Fund had £8,878.51 allocation left.

Wombwell Ward Alliance Fund had a £6,090.34 remaining for allocation from a total budget of £11,308.04.

Members noted that there was only a quarter left in the financial year and were asked to encourage applications from interested parties.

RESOLVED that the report be noted.

28 Smokefree update (Sac.14.12.2018/5)

Kaye Mann, Public Health Senior Practitioner, was welcomed to the meeting to provide an update.

With regards to plans to extend Smoke Free Areas, it was proposed that the area be extended from covering the play area in Elsecar Park, to covering the whole park.

Members were supportive, with the suggested signage featuring key messages and being more focused on adults. Those present also supported an event to launch the initiative. It was suggested that this could be linked to national no smoking day, and engage the wider community. An invitation to the Mayor could also be extended.

It was noted that discussions had also taken place to make Elsecar Heritage Centre smoke free. Due to the very different nature of the two areas in Elsecar, it was decided to hold two different launch events.

With regards to the piloting of Smoke Free High Streets, discussed at the previous meeting, the commission had gone out to tender with a closing date of 14th December, 2018. An update would be provided at the next meeting, including the full scope of the pilot and prospective launch date.

RESOLVED:-

- (i) That the update be noted, and plans to make Elsecar Park Smoke Free be supported;
- (ii) That an update on Smoke Free High Streets be received by the Area Council at their meeting in February, 2019.

29 Procurement and Financial Update (Sac.14.12.2018/6)

The report was introduced by the Area Council Manager who made Members aware of the recent interviews undertaken as part of the commissioning of Tidy Team and Parking Enforcement Services. Preferred providers had been identified, but each exercise was currently in the standstill period and therefore no announcement could be made.

In relation to the procuring of Advice Services, it was noted that the Area Council Manager was working with colleagues from procurement with the intention of advertising the commission around February or March, 2019 and holding interviews with prospective delivery organisations in April.

Members noted the impending announcement regarding a funding bid by to the National Lottery Building Connections Fund by Age UK. If this was successful then the social inclusion work undertaken in the area would be extended. As the outcome would be known in the early New Year, it was suggested that the Area Council Manager attends Ward Briefing meetings to discuss issues related to social isolation within each ward. This information would then be fed back for further discussion at the Area Council in February.

In addition the Area Council Manager suggested that public health information related to the Ward could also be considered at each Ward Briefing.

Initial ideas to address emerging issues such as holiday hunger and provision for young people were discussed and the priorities from recent consultation undertaken with young people in schools across Barnsley were noted. It was agreed that the Youth Participation Worker attends the Area Council in February 2019 to discuss this in more detail.

RESOLVED:-

- (i) That the current financial position for the Area Council be noted;
- (ii) That the updated timescales for the commissioning of the Advice Service be noted;
- (iii) That the update regarding the procurement of a Tidy Team and Parking Enforcement Service be noted;
- (iv) That the update on Age UK Barnsley Building Connections Fund be noted;
- (v) That the Area Council Manager attends Ward Briefings in early 2019 to discuss options to address social isolation and issues such as holiday hunger in the area, with the outcome of these discussions to be considered by the Area Council in February;
- (vii) That the Youth Participation Worker be invited to the Area Council meeting in February, 2019 to discuss priorities for young people.

30 Community Magazine (Pac.14.12.2018/7)

The Area Council Manager spoke to the report, previously circulated. Members were reminded of the recent procurement exercise for a provider to produce the community magazine for two further issues. A single provider had tendered for the contract, and subsequently produced the most recent issue.

Members were made aware of the dissatisfaction with the publication, with much officer time taken to improve initial drafts. Concern was also expressed at the appropriateness of advertisers within the magazine. Therefore a decision had been made to halt the production of a second issue.

Those present were invited to consider a number of options. These included engaging other providers, purchasing space in other publications, or providing a leaflet tailored to each ward.

Discussion ensued which included consideration about how valued the publication was. It was suggested that feedback from the wider community be sought through Ward Alliances and, taking this into account, options be considered at a future meeting of the Area Council.

RESOLVED:-

- (i) That each Ward Alliance discusses the Community Magazine and provides feedback on its value;
- (ii) That the meeting of the Area Council in February, 2019 considers options in relation to the production of a Community Magazine in the future

Chair

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Notes from Hoyland Milton and Rockingham Joint Ward Alliance

Hoyland Lift Building

Wednesday 9 January 2019

Present:

Cllr Chris Lamb
Cllr Nicola Sumner

Rockingham Ward (Chair)
Rockingham Ward

Joan Whittaker
Allan Wood
Janet Cartwright
Anne Sanderson
Joy Hart
Peter Latham
Dawn Grayton

Federation of Tenants
Owd Martha's Yard Community Garden
Friends of Elsecar Park
Neighbourhood Watch

BMBC South Area Team

Apologies:

Cllr Mick Stowe
Rob Hargreaves
Neil Spencer

Hoyland Milton
Berneslai Homes
Forge Community Partnership

1. Welcomes and introductions.

The Chair welcomed everyone to the meeting.

2. Notes from the Ward Alliance meeting held on Wednesday 7 November 2018.

The notes were accepted as a true record.

3. Tidy Team update.

The Alliance did not receive a Tidy Team update at this meeting.

4. New Governance Arrangements.

The main changes to the new governance arrangements were discussed. Copies were sent out with the agenda for everyone to read. As part of the new arrangements a letter would be issued to all Ward alliance members asking them to re-confirm their commitment to the alliance for the next 12 months. In addition an email will be sent with a questionnaire to assess how well the Ward Alliance is performing, replies need to be returned by 1 March 2019 and the results will be considered at the next Ward Alliance meeting.

5. Promotion of new Ward Alliance projects.

Project ideas were discussed in particular projects around the entrance points to Hoyland such as Elsecar Station and the railway bridges. Joy Hart offered to contact Network Rail to discuss with them potential projects about cleaning up the bridges and potentially the railway station. She will bring her findings back to the next meeting. Peter Latham was attending a meeting "Railway Station Adoption Groups" hosted by DVLP and will bring anything interesting back to the next meeting.

6. New Ward Alliance Applications

- Owd Marthas Yard Community Garden
- Hemingfield Action Group

The meeting was not quorate so the attendees discussed the applications and decided to recommend that they were approved. The applications would be circulated to absent members by email and signed off when members had replied. **Both applications were subsequently agreed.**

7. Any other business

CVS have an online training package available, it costs £300 for 50 logins and gives community groups an opportunity to complete online training in subjects such as risk assessment, safeguarding. The group suggested a Ward Alliance application needs to be made and considered at the next meeting.

The dates for the Ward Alliance meetings have been set for the rest of the year. It was suggested that the date of the meeting scheduled for 1 May 2019 is changed to the week after because it is very close to the local elections.

8. Date of the next meeting. Wednesday 6 March 2019 5pm Hoyland Lift Building.

Dates of Ward Alliance meetings for 2019:

- **Wednesday 8 May 2019** changed from Wednesday 1 May
- Wednesday 3 July 2019
- Wednesday 4 September 2019
- Wednesday 6 November 2019

Darfield Ward Alliance
Notes of meeting held Thursday 17th January 2019 @ 4.00pm
At Darfield Community Centre

Present: Cllr Pauline Markham, Margaret Barlow, Brian Moore, Michael Fenna, David Hildred, Cllr Caroline Saunders, Jonah Mulunda, Colin Ward, Nicola Farrar, Tanya Dickinson (Community Development Officer), Barbara Tindle (Secretary)

- 1. Introductions and Apologies** – Pauline welcomed Sohaib Akhtar. Apologies from Cllr. Dorothy Coates
- 2. Smoke Free Schools** – Sohaib Akhtar (Public Health)
Sohaib gave a power point presentation outlining the work the project does within schools. The aim is to equip the schools with a tool kit (booklets, leaflets & posters) and encourage children and parent to be smoke free. The hope is to de-normalise smoking so that it is not the norm and seems to be working well. The Ward Alliance was asked to promote the scheme and encourage take up by all schools. Pauline thanked Sohaib for attending. Presentation attached.
- 3. Minutes of last meeting and matters arising**
 - The minutes were agreed with an amendment to page 3 in Any Other Business paragraph 7 should read Vicar Road.
 - Broomhill Sloppy Slipper event was a very disappointing turn out. The Alliance members to look at possible projects for issuing the remaining slippers at the Action Plan workshop in February.
 - Darfield Ring -The Tidy Team will be working on the Ring every 3rd Friday up until March to help keep it clean and tidy. Anyone who would like to help the first clean up is tomorrow 18th January, 10am until 12 noon.
 - In relation to the WAF application agreed at the last meeting, Darfield Cricket Club did confirm that 90% of children are from the Darfield area and so in line with the decision made, payment was arranged for £720.
- 4. Ward Alliance Fund -Balance Sheet and Applications received**
 - Balance Sheet £3,744 (+ £724 ring fenced for health projects)
 - With regards to the £724 ring fenced amount - As this money has now been ring-fenced for quite a while, Tanya advised the Alliance to return it back to BMBC for it to be added on to our WAF allocation. Tanya also suggested that the £350 committed from this ring fenced amount for Table Tennis sessions at the Community Centre be cancelled as it is unlikely that these sessions will go ahead. This will give a total of £1074 to be returned. The WA was happy for this to be the case. Tanya was asked to seek clarity on whether or not the Alliance will again be allowed to carry forward any underspend as in previous years.
 - Darfield Museum have an under spend of £180 from their Christmas application and have asked the W.A. if they can use it to deliver a Community

Snow Drop trail with refreshments and activities to help promote the museum.
The Alliance members agreed.

Applications:

Wombwell Recreation Ground £970.25 (Deferred from previous meeting)

The group has confirmed that they received £930 from Wombwell Ward Alliance and that the Darfield allocation will be used to purchase additional bulbs needed to bring the lights up to match standard. After discussion it was agreed to award £930 in line with Wombwell Ward Alliance.

Friends of Broomhill £175

After discussion it was agreed to fund in full.

5. Ward Alliance Projects

- Pick up a paintbrush – to discuss at the Action Plan workshop. Tanya still to contact groups to see if they would be interested in benefitting from this scheme.
- Action Planning Workshop – Thursday 21st February at 4 pm. To discuss WA projects from 2019/2020.

6. Community Magazine

Tanya explained that Lisa Lyons from the South Area Council would like some feedback regarding the magazine as they are thinking of changing the format. The members overall said it had value and good content however delivery can be hit and miss within the area. If anyone has any more feedback can they please contact Tanya.

7. Ward Alliance Governance

The members were given copies of the new framework to read through and if anyone has any questions please contact Tanya.

Tanya highlighted the main changes relevant for Darfield Ward Alliance members:

Quoracy & decision making arrangements:

- To be quorate at any meeting it needs to be a third members and one elected member
- There is now clearer guidance about declaration of interests (Section 8.9) – This means that any WA member who actively volunteers for a community group applying for funding must leave the room to allow for open discussion. If a WA member is named on the application form for helping/advising the group but is not an active member of said group, then they need only declare what involvement they have had for the purpose of transparency.
- A moderation panel has been appointed. If any member has an issue Pauline as Chair and Tanya as Community Development Officer would try to resolve it in the first instance. If that is not possible then it would go to Mick Stowe Chair of the Area Council to try and rectify the problem. If it is still not resolved then it will go to the Moderation Panel.

Applications for membership:

- Application for membership stay the same
- Above moderation panel in place for when a complaint is received regarding this process.

Renewal of membership:

- WA members to be asked to reconfirm their membership on an annual basis. This will be carried out by the elected members - W.A. members will be contacted over the coming weeks to renew and reaffirm their membership.
- Above moderation panel in place for when a complaint is received regarding this process.

Review of Ward Alliances:

- Ward Alliances to be reviewed every 2 years – In line with this a self-assessment review will be sent out shortly for completion by the **1st March**. The information gathered from this review will inform a development plan for the next 2 years.

Other:

- Payment of Secretary – discussed with Barbara
- Bank accounts – Ward Alliances should only have a bank account for external grant payments. Because of this all spend for any future WA projects will now be managed by BMBC rather than paid into the WA bank account - The WA felt it appropriate for their account to remain open as a means for those community groups who are not yet in a position to set up a bank account to draw down funding. The WA also agreed that it would be best practise to have their bank account informally audited at the end of each financial year. Tanya to explore this with Barnsley CVS.

Pauline wished to thank all members for their time and hard work throughout the year and also spoke on behalf of the Alliance members to thank Tanya for her hard work and professionalism it is very much appreciated.

8. Any other Business

- Hoyland Community Choir have contacted Tanya they are available to attend community events. They would need a few months' notice and the charge would be around £30-£40.
- The Tesco photo shoot at the Cenotaph is next Monday 21st January at 1.30 pm if any members would like to come along.
- From w/c 4th February, Tanya's working days will change to Tuesday (short day), all day Wednesday and all day Thursday if you need to contact her. This change will remain in place for 12 months.

9. Date & Time of next meeting

Thurs 21st February 2019 – Action Planning Workshop
Thurs 21st March 2019 – WA Meeting / Principle Towns

Pauline thanked everyone for attending and the meeting closed at 5.40 pm

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Wombwell Ward Alliance
Held in Wombwell Library at 6.00pm on 28th January, 2019

Present: Councillors Frost (Chair) and Daniel Griffin together with S Chavan, B Eastwood, M Morgan, J Walker (Berneslai Homes), B Whittaker and J Whittaker.

In attendance: A Bradshaw (BMBC Community Development Officer), L Lyon (Area Council Manager) and W Ward (BMBC Council Governance Officer)

Apologies for Absence: Apologies for absence were received and accepted from Councillor R Wraith (Vice Chair), P Jones and K Faulkes (Head of Service Stronger Communities)

1 Chairpersons Opening Remarks

The Chair, Councillor Frost, welcomed all members to the meeting

2 Ward Alliance Governance Arrangements

The meeting took the form of a Workshop session focusing on the revised Ward Alliance Governance Arrangements that had been approved by Council on the 29th November, 2018.

Communications

The meeting opened with a discussion about the problems of communication. It was stated that local residents, community groups and other organisations were disappointed at the lack of communication about progress on projects, on information about and from groups within the ward and also in relation to the Principal Towns Initiative.

These comments were noted and whilst it was accepted that communication could be better, it was untrue that progress on schemes was not progressing. In relation to Principal Towns, it was reported that the Council was awaiting further information from the consultants but an assurance was given that this matter was being vigorously pursued by local ward members.

There was then a discussion as to how communication could be improved such as providing notice boards, using social media or newsletters. In response, the Area Council Manager stated that an investigation would be undertaken to see what improvements could be made.

Governance Arrangements – overview

Lisa Lyon outlined her role as the Area Council Manager and then gave a presentation on:

- How Ward Alliances fitted into the overall Area Governance Structure

- Why the review of the Governance Structure had been required and how this had been undertaken
- The main changes and how this would impact on the Ward Alliance
- The new Ward Alliance Ground rules
- The next steps and how the future priorities would be determined which would be based on a self-assessment process

In the ensuing discussion particular reference was made to the following:

- The ways in which Ward Alliance Membership could reflect the demographic of the area (particularly as this related to young people) and the need to develop links with all groups and underrepresented sections of society – Reference was made, for example, to the need to improve the use of social media platforms
- The ways in which Ward Alliances would examine the new Framework and devise their own priorities for the future was particularly highlighted
- It was noted that a further review would be undertaken in two years' time

Revised Governance Framework 2018

Amanda Bradshaw, Community Development Officer, circulated a booklet, took Members through the new Ward Alliance Governance Framework 2018 and explained the main changes from the previous arrangements. She made particular reference to;

- The background to the Framework and how it would work in practice
- The purpose of Ward Alliances
- The Membership Arrangements and how Community Representatives were appointed and membership terminated where appropriate
- The various roles within Ward Alliances
- The operation of meetings and the making of recommendations
- The Ward Alliance Fund
- The suggested ground rules for the operation of Ward Alliances. It was noted that each Ward Alliance was expected to develop and use its own ground rules using this document as a guide

In the ensuing discussion particular reference was made to the following:

- The use of Sub Groups
- The way in which the review/self-assessment of the operation of the Alliance would be undertaken. A link to the 'self-assessment forms' would be sent out shortly
- The need to 'have sight' of the current Ward Plan and how this would be developed in order to identify Ward priorities

- The need to receive and review statistical data as this would ensure that resources were targeted appropriately
 - There was a further discussion of Ward Alliance Membership and the ways in which membership could be terminated
 - Arising out of the above, reference was made to a Sheffield Diocesan initiative which would bring additional finance to the area. It was suggested that appropriate contact should be made with the Rector of Wombwell
 - All current members were to be contacted and requested to re-confirm their willingness to continue. This letter would be sent out next week
- Reference was made to declarations of interest and advice was given from the Council Governance Officer. Any member with any queries could always contact Governance and Member Support for further advice. Arising out of this it was noted that in future all reports and requests for funding would be sent out in a timely manner with the agenda so that Members could give consideration to their declarations prior to the meeting

There was then a discussion of the current spending profile and of the need to ensure that this was utilised correctly. One scheme for hanging baskets required an application to be submitted which would leave approximately £5,000 remaining within the Fund. It was also suggested that if an indication was given that unspent allocation could not be carried forward into 2019/20 a special case exemption should be sought.

There was also a brief discussion of the operation of certain clubs/associations in the area and of possible future initiatives. Particular reference was made in this regard to the operation of the lunch club, the issue of isolation and loneliness and a Winter Well-Being event to be held at Wombwell Library on the 8th February, 2019.

RESOLVED that the report be received and the review of Governance arrangements and the implications for the Ward Alliance be noted.

3 Dates of Future Meetings

It was noted that the next meeting would be arranged to look at future Ward Alliance priorities and priority setting. To assist the discussion a list of current priorities together with a copy of the current Ward Plan would also be circulated. The Ward Alliance would also be asked to consider future membership arrangements

RESOLVED that the next meeting of the Ward Alliance be hold on Monday 11th February, 2019 at 6.00 pm in Wombwell Library.

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2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000	base allocation
£975	carried forward from 2017/18
£0	devolved from Area Council
£10,975	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £5,487.50	Allocation Remaining £10,975
Secretary Expenses	£125.00	£125.00	£5,487.50	£10,850.00
Darfield Library Children's out of School activities	£425.00	£10,850.00	£5,487.50	£10,425.00
Qtr 1 Secretary expenses	£125.00	£10,425.00	£5,487.50	£10,300.00

DWA - Pop up Sloppy Slipper events	£1,650.00	£10,300.00	£5,487.50	£8,650.00
Barnsley Met Band - BBb Tuba	£212.10	£10,300.00	£5,487.50	£8,437.90
Hungry Caterpillars - Sustainability of hungry caterpillars	£734.77	£10,300.00	£5,487.50	£7,703.13
Houghton Main Football Club - Ground preparation 2018	£420.00	£10,300.00	£5,487.50	£7,283.13
Houghton Main Cricket Club - new U9s equipment	£890.00	£10,300.00	£5,487.50	£6,393.13
Barnsley Leaders Junior Basketball Club	£250.00	£10,300.00	£5,487.50	£6,143.13
Qtr 2 secretary expenses	£125.00	£10,300.00	£5,487.50	£6,018.13
Broomhill Residents in Barnsley - Christmas Tree Trimming	£200.00	£200.00	£5,487.50	£5,818.13
Darfield Area Amenity Society - Christmas Tree in Darfield	£400.00	£400.00	£5,487.50	£5,418.13
Billingley Parish Council - Village tree	£128.30	£128.30	£5,487.50	£5,289.83

Plevna & Parva Volunteer Community Group - Xmas Celebration	£200.00	£200.00	£5,487.50	£5,089.83
Care leavers Christmas Dinner Group	£47.62		£5,439.88	£5,042.21
DWA - Room hire	£120.00		£5,319.88	£4,922.21
Darfield Cricket Club Junior section - winter coaching programme	£720.00	£720.00	£5,319.88	£4,202.21
Qtr 3 secretary expenses	£125.00	£125.00	£5,319.88	£4,077.21
Broomhill Residents in Barnsley - Darfield Ward Easter Egg Hunt	£175.00	£175.00	£5,319.88	£3,902.21
Wombwell Recreation Ground - Sports facilities & clubhouse	£930.00	£930.00	£5,319.88	£2,972.21

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000	base allocation
£86.25	carried forward from 2017/18
£0	devolved from Area Council
£20,086.25	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £10,043	Allocation Remaining £20,086.25
IDAS - Staying Safe - Staying Put	£800.00	£800.00	£10,043	£19,286.25
Phoenix Ladies - Social activities & Educational talks	£960.00	£960.00	£10,043	£18,326.25
Mates of Milton - First Aid training & defib	£300.00	£-	£9,743.00	£18,026.25
Hoyland & District British Legion - Autumn Planting of Cenotaph	£950.00	£950.00	£9,743.00	£17,076.25
The Youth Partnership - Youth Action 18/19	£2,205.00	£2,205.00	£9,743.00	£14,871.25
Hoyland Work Club	£1,800.00	£1,800.00	£9,743.00	£13,071.25
Friendship Group - Craft & healthy lifestyles	£929.50	£929.50	£9,743.00	£12,141.75

Spirit of Hoyland - Bringing Christmas to Hoyland	£400.00	£400.00	£9,743.00	£11,741.75
Poppy craft group - poppies for lamp posts	£208.00	£208.00	£9,743.00	£11,533.75
The Little Tiddlers playgroup	£560.00	£560.00	£9,743.00	£10,973.75
Care leavers Christmas Dinner Group	£95.24		£9,743.00	£10,878.51
HMWA - Stars of Hoyland	£2,000.00		£7,743.00	£8,878.51
Hemingfield Action Group - Public Access Defibrillator	£600.00	£600.00	£7,743.00	£8,278.51
Owd Martha's Yard Community Garden - Safer access	£1,620.64	£1,620.64	£7,743.00	£6,657.87

WOMBWELL WARD ALLIANCE

For the 2018/19 financial year the Ward Alliance have the following available budget.

£10,000 base allocation
 £1,308.04 carried forward from 2017/18
 £0 devolved from Area Council
£11,308.04 total available funding

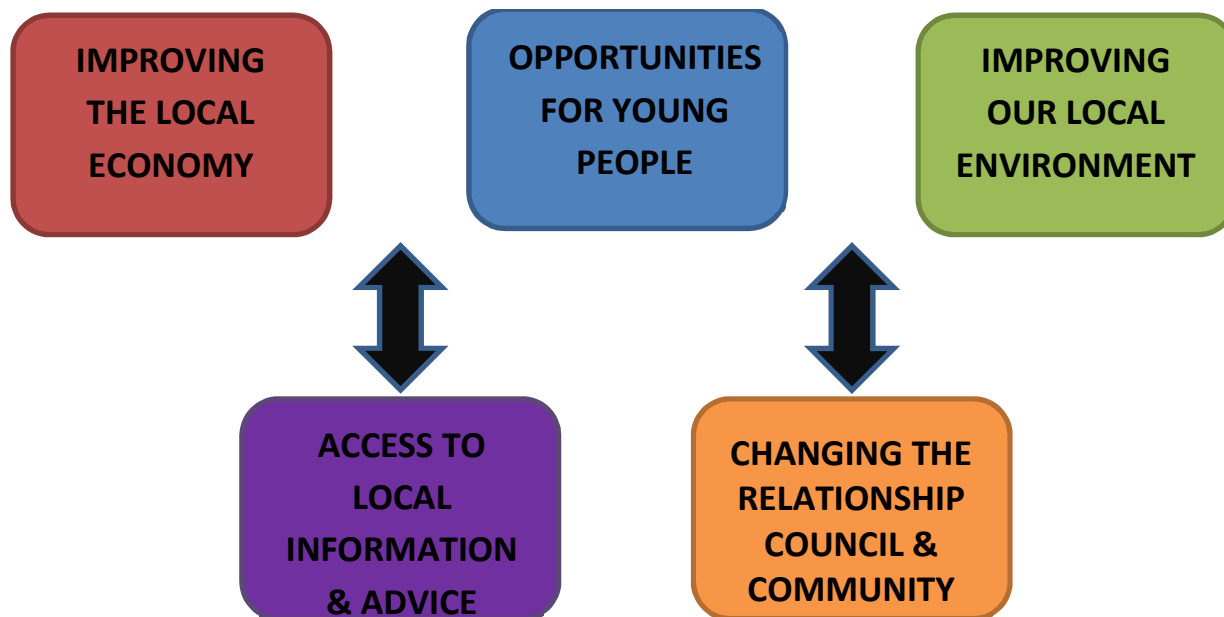
Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining £11,308.04
			£5,654.02	
IDAS - Staying safe-staying put	£400.00	£400.00	£5,654.01	£10,908.04
WWA – Schools out for Summer	£460.00	£460.00	£5,654.01	£10,448.04
Barnsley Leaders Junior Basketball Club	£250.00	£250.00	£5,654.01	£10,198.04
Wombwell Recreation Ground - Renovation	£930.08	£930.08	£5,654.01	£9,267.96
Wombwell Library - Library crafts & activities	£1,000.00		£4,654.01	£8,267.96
Wombwell Dam Community Angling Club	£1,410.00	£1,410.00	£4,654.01	£6,857.96
Wombwell WA Christmas Sub Group - High St Christmas Event	£720.00	£720.00	£4,654.01	£6,137.96
Care leavers Christmas Dinner Group	£47.62	£47.62	£4,654.01	£6,090.34

SOUTH AREA COUNCIL
Performance Management Report

February 2019

INTRODUCTION

South Area Council Priorities



	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
Improving the Local Economy	Business survey & courses for local businesses	Northern College, BBIC & Emergency Response training	£4,000 for survey £20,000 max for courses	Sept 2014 for survey Summer 2015 for courses	Project not recommissioned due to poor take-up on courses
Improving our Local Environment	Tidy Team to work alongside community on environmental projects	Forge Community Partnership/Anvil Community Interest Company	£195,750 per annum until March 2017 with a further 1 year + 1 year if funding available	4 th August 2014 for 2 years Contract 2 started 1 st August 2016 for 2 years	Tidy Team 2 contract (including Apprenticeship costs) with Forge C/Partnership started 1 st August 2016
Improving our Local Environment	Environmental enforcement for littering, dog fouling & parking enforcement	Kingdom Security	£ 132,000 1 year & further extension to 31/03/16	4 th August 2014 Contract 2 started 1 st April 2016	Contract 2 now running from April 2016 with funding agreed to run to March 2019
Access to Local Information & Advice	Provide community based welfare rights & citizens' advice session	Barnsley Citizens' Advice Bureau & BMBC Welfare Rights Service	£150,000 2 years @ £75,000 per year	2 nd June 2014 Contract 2 started 1 st June 2017	Contract 2 started 1 st June 2017 for 2 years
Opportunities for Young People	Summer Internship Programme	C&K Careers	£45,000 20 months (includes follow up time)	9 th March 2015 Contract 2 started 1 st March 2016	Contract 2 for 2016 cohort s runs March 2016 – Nov 2017 Contract 1 ended November 2016

	Service	Provider	Contract Value/length	Contract start date	Recommissioning date if applicable
Improving our Local Environment	Provision of signs for cleaned up sites 'Maintained by Volunteers'	Taylor made Signs	£375.00	100 Signs delivered 1 st April 2016 & put up by Tidy Team at sites identified by Steering Group	Currently being put up by Tidy Team across the 4 wards in a variety of settings decided by Tidy Team Steering Group
Opportunities for Young People	Provision of 2 week Achieving Respect & Confidence (ARC) courses for 14 young people at risk of offending	South Yorkshire Fire & Rescue Service	£10,000	Course 1 delivered week of 13 th June 2016 Course 2 delivered October 2016	Not applicable – no current plans to recommission
Opportunities for Young People	Youth Asset Mapping project & survey	Forge Community Partnership	£5,000	Completed survey presented to South Area Council in June 2016	Not applicable – one off piece of work to inform future work to support young people
Opportunities for Young People	Lifeskills course for young people	Berneslai Homes & BMBC Integrated Youth Support	£2,000 (there will be an underspend on this project)	Courses ran during summer holidays 2016	Not applicable – low attendance during pilot phase means will not run again in current form but may be adapted for future use
Cross cutting across all themes	Health & Wellbeing Asset Mapping Conference	In house by South Area Team	£1,000	Held on 14 th June 2016	3 follow up groups set up: Universal Advice Love Your Street Better Community Networks

PART A - OVERVIEW OF PERFORMANCE

The information which follows is a summary of the information provided to the South Area Council Manager at quarterly contract management review meetings. This includes both quantitative figures appended in the tables below and more qualitative information which is outlined in the short narrative report included for each project. There are occasions when the quarterly review dates do not mesh with Area Council reporting dates, which means that the 'achieved to date' figures may not have changed from the previous report, as the new quarterly data is not yet due at time of writing.

Improving our Local Environment

Outcome Indicators	Achieved to date	Previous
Number of small environmental projects completed	1277	(1206)
Number of large environmental projects completed	117	105)
Number of litter picks completed	2661	(2507)
Number of fly tipping incidents dealt with	145	(144)
Number of Xmas projects completed	17	(13)
Number of Fixed Penalty Notices issued – littering	2568	(2528)
Number of Fixed Penalty Notices issued – dog fouling	1517	(1508)
Number of Parking PCNs issued	1128	(997)
Number of targeted dog fouling & littering operations completed	424	(409)
Number of initial contacts made with private sector tenants *	489	(432)
Number of vulnerable households identified *	93	(87)
Number of property inspections done *	195	(186)
Number of individuals identified as having support needs *	48	(35)
Number of properties improved because of intervention *	154	(135)
Number of households making improvements after first contact *	98	(79)
Number of informal requests for action made to landlords *	98	(89)
Number of formal notices made to landlords *	6	(5)
Number of individuals signposted to other services *	69	(61)
Number of legal prosecutions made *	0	(0)
Number of Anti Social Behaviour contacts made *	6	(1)
Number of Anti Social Behaviour letters sent *	2	(0)

Access to Local Information & Advice

Outcome Indicators	Achieved to date	Previous
Number of clients seen & in receipt of information & advice	3865	(3589)
£ of benefits gained as a result of the advice received	£3,561,239	(£2,849,547)
£ of unmanageable debt handled through financial settleme	£2,671,905	(£2,562,719)
Number of cases where homelessness was averted	109	(72)
Number of clients referred to other specialist help	1346	(1331)
Number referred to Credit Union or other money management help	402	(400)
Number of community groups visited to promote advice services	139	(137)
Number of vulnerable clients unable to self-help seen *	886	(783)

*New target set from 1st June 2016

Improving the Local Economy

Outcome Indicators	Achieved to date	Previous
Number of local businesses approached to complete survey	238 (completed)	238
Number of local businesses completing survey	88 (completed)	88
Number of quotations sourced for local business courses	56 (completed)	56
Number of business courses commissioned	16 (completed)	16
Students hours commissioned on business courses	1493 (completed)	1493
Number of students attending business courses to date	45 (completed)	38
Number of student hours completed to date	243.5 (completed)	243.5
Number of student places booked onto future courses	84 (completed)	84

Business courses are now completed, so figures will not change.

Changing the relationship between the Council and & the community

Outcome Indicators	Achieved to date	
		Previous
Number of adult volunteers engaged (105 new)	1477	(1440)
Number of young people engaged in volunteering	1040	(887)
Number of new community groups established	11	(10)
Number of community groups supported (including schools)	246	(226)
Number of jobs created locally	14	(14)
Number of apprenticeship opportunities created locally	20	(20)
Number of local businesses encouraged to maintain own environment	186	(177)
Number of young people referred to restorative justice provision	34	(33)
Income received from enforcement activity to Area Council in £	£111,496 *	(£106,386)
% of local spend achieved by projects	94%	94%




Opportunities for Young People

	Achieved to date
Number of Summer Internship places filled 2015	41(completed)
Number of Summer Internship places filled 2016	25(completed)
Number of students completing Summer Internship 2015	37(completed)
Number of students completing Summer Internship 2016	20(completed)
Number of 5 Year Plans tailored to student needs developed 2015	33(completed)
Number of 5 Year Plans tailored to student needs developed 2016	25 (completed)
% of students reporting an increase in motivation about the future 2015	80%(completed)
% of students reporting an increase in motivation about the future 2016	84%(completed)
% of students reporting increased confidence about future plans 2015	88%(completed)
% of students reporting increased confidence about future plans 2016	74%(completed)
% of students reporting increased knowledge about opportunities 2015	72%(completed)
% of students reporting increased knowledge about opportunities 2016	85%(completed)
% of students reporting increased awareness of own skills 2015	72%(completed)
% of students reporting improved decision making skills 2016	57%(completed)

Internship programme has now completed for 2016, so figures will not change

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

One Stop Shop Advice sessions – CAB & Welfare Rights

<div style="background-color: #c00000; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Local Economy</div> <div style="background-color: #660066; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Access to Local Advice</div> <div style="background-color: #ff9900; color: white; padding: 5px; text-align: center; border-radius: 10px;">Changing Relationship</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	N/A
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

THIS CONTRACT HAS NOW ENDED

Comprehensive Quarter 12 (March - May 2017) monitoring reports were completed by Barnsley Citizens' Advice Bureau and BMBC Welfare Rights and a Quarter 12 contract review meeting was held on 9th June 2017.

This marked the end of the first highly successful three year contract, which operated jointly with Barnsley CAB and BMBC Welfare Rights.

During this period, over 2500 individual clients were seen and helped to claim over £2million of (mostly in-work and disability related) benefits and pensions they were entitled to but would otherwise not have claimed. In addition, over £2million of previously unmanageable debt was managed through the successful negotiation of formal financial settlements with creditors. Over half of clients were referred or signposted to other specialist help, including Credit Union memberships and money management training, in order to prevent a recurrence of future debt. 47 people were also helped to avoid homelessness, often at the very last minute when eviction was imminent.

Because the new contract will be delivered solely by Barnsley CAB (BMBC Welfare Rights decided not to jointly tender this time) the previous Welfare Rights Adviser, Phil Beer, has returned to his substantive Council post. A formal letter of thanks to Phil from the Chair of the South Area Council was sent after the last Area Council meeting.

The new Welfare Rights Adviser (who is employed by CAB) is Nigel Cole, a highly experienced adviser previously employed by CAB to deliver other community based advice work. He started in post at the beginning of the new Advice Services contract on 1st June 2017, and will work alongside Zoe to deliver the same sessions previously done by Phil.

Community Outreach One Stop Shop Advice sessions – Barnsley Citizens Advice Bureau



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	N/A
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Barnsley Citizens Advice Bureau South Area Council Community Outreach Project

CAB have been delivering additional South Area Council monthly advice service at Hoyland Library and Wombwell Library from 25th October 18. The additional services have been via an appointment system so that existing clients to the current drop-in service can be referred by either of the advice workers. The sessions are helping decrease the time spent per client at the current outreaches and helping to address more complex cases. The length of the appointment slot has varied depending on the type of help required.

1st October – 31st December 2018 (Generalist Advice Worker)

During the 6th quarter of this project (1st October 2018 – 31th December 2018) the generalist adviser assisted a total of **119** clients. Out of this figure there were 103 unique clients and 16 repeat clients.

The top three enquiry areas were benefits, debt and housing. However, there are still high levels of enquiries relating to Consumer, Relationships & Family, and Employment. Of the 119 clients: 62 were from Hoyland. 15 were from Darfield. 42 were from Wombwell.

The following disability/health problems were declared:

- Long-term health condition: 28
- Physical impairment (non-sensory): 9
- Mental health: 15
- Multiple impairments: 7
- Hearing impairments: 5
- Visual impairments: 2
- Learning difficulty: 1
- Other disability/type not given: 3

Non disabled: 49

Issues dealt with:

Benefits: 48

Debt: 15

Legal: 3

Housing: 14

Relationships & Family: 5

Employment: 7

Consumer: 7

Education: 1

Pension: 2

Police Complaint: 1

Other: 16

Declared age range of unique and repeat clients:

17-24: 6

25-34: 30

35-49: 26

50-64: 36

65+: 21

Total debt managed: £109,186 **Total benefit gains:** £221,881.

Declared ethnicity of unique and repeat clients:

White British: 98

White English: 5

White Scottish: 1

White Other: 5

Mixed White + Black African: 1

Mixed Other: 1

Asian or Asian Chinese: 2

Asian or Asian British Pakistani: 1

Black or Black British African: 2

Other: 3

Declared occupation of unique and repeat clients:

Permanently sick/disabled: 28

Retired: 18

Employed over 30hrs per week: 17

Employed under 16 hrs: 9

Employed btw 16-29 hrs: 12

Carer-Children: 9

Carer-Elderly/disabled: 1

Unemployed – seeking paid employment: 12

Self-employed: 6

Looking after home and dependents: 3

Students: 2

Other: 1

Not Known: 1

Declared housing status of unique and repeat clients:

Private rented: 22

Council/ALMO: 43

Owns outright: 23
Buying house: 16
Housing Association: 4
Staying with relatives (Paying Rent): 5
Staying with relatives (Rent Free): 3
Other: 2
N/K: 1

Declared household type of unique and repeat clients:

Single: 35
Couple: 16
Couple with dependent children: 26
Single person with dependent children: 21
Other adults only: 8
Couple with non-dependent children: 8
Single person with non- dependent children: 5

There was only 1 closed sessions which was today Thursday 20th December at Wombwell. This session was cancelled beforehand and the venue and clients were notified in advance.

Report 1st October 2018 – 31 December 2018 (Welfare Rights Worker)

During the quarter a total of **190** clients were seen by the welfare rights adviser, made up of **157** unique clients and **33** repeat clients. There were 14 welfare rights sessions not run during the quarter (2 for the bank holidays, 8 for staff annual leave, 3 for staff sickness, 1 for administration). Whilst this represents a reduction in the number of clients per session compared to the previous quarter (from 5.7 down to 5.0), this was expected on the run-up to Christmas.

For this quarter the confirmed monetary value of benefits gained by clients is **£489,811**. This is the highest quarterly figure for the project to date and is the result of an increased number of successful benefit appeals.

Four clients this quarter received a benefit award in excess of £30,000, three clients received benefit awards of over £20,000, six clients received a benefit award of over £10,000 and a further 12 clients received awards in excess of £5,000 per annum.

No clients were seen this quarter who did not meet project criteria.

The number of mandatory reconsideration and benefit appeal issues presenting at outreach was 47 for this quarter, an increase of 42% over the previous quarter. The majority of these appeals relate to transfers from Disability Living Allowance (DLA) to Personal Independence Payment (PIP). There has been a reduction in the number of clients with Universal Credit issues this quarter (down from 26% to 20%), though the number of people seen for disability benefits (particularly PIP) has increased from 21% to 32%. This can be explained in part by the fact that for the third quarter running there has been an increase in the number of clients seen with mental health issues (up from 19% to 25%), with many stating their reason for approaching the project was that the assistance they had previously received from other support organisations was no longer available. The addition of the two extra appointment-only sessions per month has been of great benefit to this client group in particular as a scheduled appointment provides scope for a more intensive level of support than time allows at a drop-in session.

As for previous quarters, there has been little referral or signposting to other specialist support providers, as nearly all of the problems presenting at outreach relate directly to benefit issues.

46 clients were seen this quarter for issues relating to in-work benefits. This is consistent with the previous quarter result when taken as a percentage of total clients seen (25%).

Client numbers by ward

Hoyland-Milton	79	(41%)
Wombwell	59	(31%)
Darfield	33	(18%)
Rockingham	19	(10%)

The following disability/health problems were declared:

Long-term health condition:	7
Mental health:	46
Learning Difficulties	3
Physical impairment (non-sensory):	46
Multiple impairments:	50
Deaf:	0
Visual impairment:	0
Other Disability or type not given	1

Benefits dealt with:

Universal Credit	39
Jobseeker's Allowance	4
Employment and support Allowance	37
Income Support	1
Tax Credits	4
Child Benefit	1
DLA/PIP	62
Attendance Allowance	5
Housing Benefit	3
Discretionary Housing Payment	3
Council Tax support	6
Carer's Allowance	0
Severe Disability Premium	0
Bereavement Allowance	0
Pension/Pension Credit	10
SMP/Maternity Allowance	1
Other Grant/Charitable Award	2
General Benefit Entitlement Query	5
Industrial Injuries Disablement	2
Social Fund	1

Declared age range of clients:

17-24:	5
25-34:	20
35-49:	42
50-64:	100
65+:	23
Not known:	0

Total benefit gains: £489,811

Declared ethnicity:

White - British:	182
White-Scottish	0
Mixed-Other	2
White-Other	3
Black or Black British-African	2
Asian or Asian British-Other	1
Other-Arab	0

Declared occupations:

Retired:	25
Employed over 30hrs per week:	12
Employed btw 16-29 hrs:	30
Employed under 16 hrs:	4
Unemployed – seeking paid employment:	17
Permanently sick/disabled:	95
Self employed:	0
Looking after home – Dependents:	1
Carer-Elderly/disabled:	4
Carer-Children:	0
Student:	2

Declared housing status:

Private rented:	39
Council/ALMO:	77
Owens outright:	34
Buying house:	17
Housing Association:	9
Staying with relatives:	8
Other	1
Not known:	5

Declared household type:

Single:	94
Couple:	36
Single person with dependent children:	16
Single person with non-dependent children:	3
Couple with dependent children:	22
Couple with non-dependent children:	17
Not Known	2

Sessions closed this quarter due to:

Annual leave/bank holidays	10
Sickness	3
Administration	1

Tidy Team – Forge Community Partnership/Anvil CIC

	RAG
<div style="background-color: #4a7ebb; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> Children & Young People </div>	Satisfactory quarterly monitoring report and contract management meeting. ●
<div style="background-color: #709a4d; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> Improving Environment </div>	Milestones achieved ●
<div style="background-color: #e69a3d; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> Changing Relationship </div>	Outcome indicator targets met ●
	Social value targets met ●
<div style="background-color: #c0392b; color: white; border-radius: 15px; padding: 5px; text-align: center; margin-bottom: 5px;"> Local Economy </div>	Satisfactory spend and financial information ●
	Overall satisfaction with delivery against contract ●

This contract is entering into its final quarter and will be producing an end of contract report in April 19 covering the lifetime of the contract. To date the contract is overachieving on a number of targets including clean ups, new volunteers, existing volunteers and community groups supported. However, projects delivered with businesses, payback schemes and work experience placements have been highlighted as areas where targets have not being met in previous quarters. More detail can be found in the report submitted by the Tidy Team below. The recruitment of new apprentices is ongoing.

The amber rating on social value objectives reflects that of the 4 apprentices recruited to the Tidy Team one has achieved their NVQ level 2 and the areas where targets haven't been met identified above.

Tidy Team – Anvil CIC have been appointed as the provider for a new contract to start running from the 1st April 2019. This contract will be run for one year with an option to run a second year subject to performance, funding availability and evidence of continued need. The new contract has a strong educational focus which will include looking at tackling dog fouling and littering.

TIDY TEAM NARRATIVE REPORT OCT-DEC 2018

Halloween/Christmas events have again been supported by the team with equipment provided by Forge Community Partnership those being:

- Loxley Gardens Halloween event 31 October
- Wombwell High Street event 1 December
- Jump Christmas event 5 December
- Darfield Christmas event 9 December
- Hoyland Christmas Market event 14 December

In total the Tidy Team have spent over 224 hours supporting Christmas events across the South Area of Barnsley. With reference to supporting community groups, the following are the details involved:

- Mates of Milton
- Owd Martha's Yard
- Wombwell Wooders Group
- Jump Litter Pickers/Environmental Group
- Broomhill Litter Pickers
- Friends of Wombwell Cemetery
- Darfield Bowling Club
- Janet Payling Cloughfield litter picks
- Friends of Wombwell Park
- Middlecliffe Greenspace Group
- Foundry Gate
- Friends of Elsecar Park
- Wath, West Melton & Brampton Litter Pickers
- Hoyland Royal British Legion
- Friends of Jump Cemetery
- St Mary's Church Wombwell
- Tankersley Parish Council

With reference to Schools **worked** with the following are the details involved:

- Upperwood Academy
- Jump Primary
- Darfield All Saints

The team have worked with schools on 14 occasions. Businesses **worked** with are the following:

- Elsecar Heritage Centre
- Tesco
- BMBC Parks Department
- Smart Door Solutions
- Berneslai Homes
- Kier
- Middlecliffe Corner Shop
- Cherry Picker Services
- Horsfield Garden Centre

This report reflects heavily on the amount of time the Team have been asked to support Christmas events across the four Wards. In addition to this, extensive work on Cenotaphs and surrounding areas in preparation for Armistice Day has been undertaken and the Team worked 72 hours across the four Wards supporting this work.

Volunteer figures for this quarter show that the Team have worked with new volunteers on 180 occasions this quarter, coupled with the fantastic work our existing volunteers have given volunteer hours amount to 694 this quarter. These figures are less than the corresponding quarter last year and we feel that this has been affected by the loss of working days given to Christmas events as outlined above. The next few months will see volunteer figures further decline as the weather prevents people coming outdoors but the Team will continue to pursue, encourage and support volunteer interest where and whenever possible.

Litter has again played an enormous part in the Team's work within the Wards. During the reporting period 125 litter picks have been undertaken by the team, of which 35 have been conducted with the assistance of volunteers also 19 Clean Ups, 6 with volunteers. This work has resulted in 1368 bags of rubbish collected, of which 136.5 were recycled, and of this amount 121 bags were the result of South Area Team events.

The **Darfield** ward has continued to have the support of the Broomhill Litter Pickers who are having increased success in recruiting more members to support them. The Team have again taken on the responsibility of the Darfield Ring and have assisted with a final cut back at Darfield Bowling Club. As referred to above the Team have been heavily involved with cenotaph work and we had a successful event with Darfield All Saints at the cenotaph planting and cleaning up the area on 8 November, the plants for this project were donated by Smart Door Solutions.

The Team have begun work with a new community group at Woodfield Close, where residents want to establish a community garden. Contact through the Community Development Officer has resulted in planning meetings involving Berneslai Homes and Kier with a view to building some raised beds and an area where the residents can meet and socialise alongside gardening. Further work should be undertaken next quarter in time for springtime planting.

Bradbury Balk Car Park and the car park on Dove Valley Way are being monitored as these areas have become particular hotspots for anti social behaviour resulting in extensive litter and fly tip problems. The Team are continuing to empty our make-shift bin in the Dove Valley Car Park and are liaising with Kingdom for a further joint litter picking event, with those who have been penalised for their litter disposing, A active volunteer continues to work with us and has worked over 22 hours collecting 18 bags of litter on what he calls 'his rounds'.

Concern is still relevant with regard to the A6195, previous report refers, as vast amounts of fly tip and litter are still mounting up in this area, we are still awaiting confirmation from Netherwood Academy regarding a date to work with pupils. Continued work with Upperwood Academy resulted in 2 litter picks and 3 creative sessions, building habitats for hedgehogs, bird feeders etc. during the quarter. Over the reporting period the Team have removed 583.5 bags of litter (49.5 of which were recycled) from the streets and footpaths of the Darfield Ward which equates to 43% of the total collected for the Team this reporting period.

Future work in the Darfield Ward includes:

- Continuing work on Darfield Ring
- Litter picks with Upperwood Academy
- Broomhill litter picks
- Middlecliffe community work
- Targeted clean up with Kingdom
- Edderthorpe Clean Ups
- Litter pick with Netherwood Academy
- Community work with Josh Horne
- Planting/litter picks with All Saints/Smart Door Solutions
- ASOS area continued clean up
- Low Valley Industrial Estate continued clean up

In **Hoyland Rockingham** continued litter picking has taken place around Cloughfields with a regular volunteer and over the reporting period we have collected 47 bags of litter (5 of which were recycled) from that one estate area alone.

Footpath work has played a large part of the Team's work this quarter. An unfortunate incident occurred when we had planted up the area outside the Co-op in Hoyland. Within hours of the planting taking place some young people pulled up a number of the plants. One of the youngsters involved wasn't prepared for his father contacting us to try and repair the situation. It was agreed that the youngster would work with us on the Hoyland Cenotaph in preparation for Remembrance Sunday – since this, both this young man and his father have become regular litter pickers and work with us on alternative Saturdays.

Over the reporting period the Team have removed 140.5 bags of litter (16.5 of which were recycled) from the streets and footpaths of the Hoyland Rockingham Ward which equates to 10% of the total collected by the Team this reporting period. Future work in the Hoyland Rockingham Ward includes:

- Taco Bell/Dunkin Donuts approach with local Councillors to reduce waste (ongoing)
- Litter Picks
- Brownies at Birdwell
- Chatterbox Nursery

In the **Hoyland Milton** Ward we are continuing with work on the Eco Greenhouse and have started the programme of litter picks with Jump Primary School. The litter picks, which have been undertaken by all but one year as the weather was unkind, have collected 38 bags from various planned routes around the village. Eco greenhouse finalisation work will re-commence this next quarter. The Team were approached to become involved in a special project in Elsecar organised to coincide with the Centenary Remembrance called the Elsecar Remembers Project. Dates were agreed where we would help a number of volunteers put up the poppies and information about the 72 soldiers from the village. As outlined above the Team were involved in the first Jump Christmas event where we supported Jump Environmental Group and we continue to support Owd Marthas Yard and Mates of Milton on a monthly basis. The Team have deferred the project with Linden Murray, who had

been highlighted in the Barnsley Chronicle as trying to improve his local area by cleaning up the canal to free it from bind weed and algae (last report refers). It has become too dark after school and therefore we have agreed that we will support him again in the Spring. This added to all the other work done by the team concluded that during the reporting period the Team have removed 250.5 bags of litter (27.5 of which were recycled) from the streets and footpaths of the Hoyland Milton Ward which equates to 18% of the total collected by the Team this reporting period.

Future work in the Hoyland Milton Ward includes:

- Elsecar Litter Blitz
- Jump litter picks/Jump Environmental Group
- Mates of Milton
- Owd Martha's Yard
- Jump Primary School Litter picks and Eco Greenhouse

Work in the **Wombwell** area continues with again extensive work being done on the litter and fly tip front. One of the main producers of course is the monthly project in Wombwell Woods - 75 bags of litter have been collected along with various fly tip this quarter which takes the total since the instigation of this project in excess of 500 bags plus fly tip. The Team felt we had exhausted the Woodhead Lane area and coupled with the fact that the Fishermen are now taking care of the Pond area we suggested approaching the woods from the Dovecliffe Road end. We have also suggested that we run the events on a bi-monthly basis during the winter months – January and March 2019 are dates agreed. Future work with the Wath, West Melton and Brampton Litter Pickers is yet to be finalised but we are aiming for another event during the winter months with areas already identified.

The Team were involved in the planting of a Centenary Oak Tree alongside volunteers from Friends of Wombwell Cemetery on 14 November and assisted them with the removal of a large laburnum too – possible further work with their volunteers remains a possibility on an ad-hoc basis. Work took place on 9 October where we worked with one volunteer at Wombwell Park undertaking a large cutback project at the request of the Parks Department. Over the reporting period the Team have removed 393.5 bags of litter (43 of which were recycled) from the streets and footpaths of the Wombwell Ward which equates to 29% of the total collected by the Team this reporting period.


Future work in the Wombwell Ward includes:

- Kings Oak Primary
- Foundry Gate
- Friends of Wombwell Park
- Wombwell Wooders
- Work with the Wath, West Melton and Brampton Litter Pickers
- Friends of Wombwell Cemetery

We have reported fly tip on 3 occasions this quarter, the removal time is, in the main,

within the agreed 5 working day timeframe, we believe that the general public are now reporting to the local authority fly tip portal as a matter of course.

Environmental Enforcement – Kingdom Security

	RAG
Improving Environment	Satisfactory quarterly monitoring report and contract management meeting. 
	Milestones achieved 
Local Economy	Outcome indicator targets met N/A*
	Social value targets met 
Changing Relationship	Satisfactory spend and financial information 
	Overall satisfaction with delivery against contract 

South- Area Qtr. Report Oct-Dec 2018

This contract is in its final quarter of delivering. The South Area Council went out to tender for a new specification around parking with some littering and dog fouling enforcement and focused on Hoyland Centre and Wombwell High Street. A new provider, District, has been appointed to deliver the contract from the 1st April 2019.

Under the existing contract with Kingdom enforcement the South Area is contracted to 2 x officers, this equates to 1024 hours over a quarter, and achieved was 944 hours which is 92% of the contracted hours. This has been achieved by utilising staff from the Town centre contract to maintain the targeted Minimum of 85%. Given the contract is finishing on the 31st March 19 the South Area Council will be monitoring the hours patrolled to ensure a minimum of 85% patrolling hours is still achieved.

To date 49 Fixed Penalty Notices (FPNs) and 131 Parking Notices (PCNs) have been issued in the area. 40 of these have been for littering offences and 9 for dog fouling offences. Officers concentrate their patrols around intelligence led information from the tasking process and also from complaints on the street, from the community at large. To date this quarter complaints / operations are on-going and continue to be reported and attended. The team have met with an increase in specific witness information re offenders throwing litter from vehicles. It is believed this is born from the recent change in law. On these occasions armed with a witness statement the team offer on the first instance an FPN to allow the individual to discharge their liability rather than have us compile a file for prosecution at court.

Prosecutions continue for Littering and Dog Fouling. To date offenders have paid prior to attending, Pleaded guilty prior to court or have been found guilty at court. There has been a 99% success rate at court.

As of the 1st April FPNs for littering has been increased to £100.00

Operations / Case Studies

Operations.

Littering Operations have been continued in the Darfield area still concentrating on Snape Hill Road and Hoyland concentrating on King Street. Members of the public using this area have approached the patrolling officers and although there has been no specific intelligence



the feedback remains good.

5 FPN's for littering and 1FPN for Dog Fouling have been issued on the above streets up to this point.

Parking Operations Continue in Wombwell (mainly High Street / Hough Lane and Melvin Street.) now that we have increased the Parking trained staff.

Case Study South Area 1: Oct-Dec 2018. Station Road – Wombwell

A combined Littering and Parking operation was conducted due to complaints from residents and member of the community within Station Road – Wombwell.

Many complaints were received through Tasking, and also whilst Officers were on patrol on this street and surrounding vicinity. Officer Patrolled throughout the three months but created an operation with bit more emphasis during the early part of November.

Our officers placed stickers and signage in the area and a number of 3 FPN'S for littering were issued in the area in this Quarter up to this date. Also 8 PCN'S were

issued, the feedback has been good and the parking infringements seems to be dropping on this area, but officers will continue their patrols.

Case Study South Area 2: Oct-Dec 2018. Summer Lane – Wombwell

Numerous complaints have been received in the Summer Lane – Wombwell ward area regarding littering and dog fouling offences. Kingdom officers were tasked to establish the root cause and also educate through fines the offenders.

Officers placed stickers and signage in the area. The feedback has been good and 6 FPN'S have been issued for littering in this area up to this date, but unfortunately no one was prepare to give a witness statement regarding the offenders responsible for dog fouling, so our officer included this area on their daily patrol basis.



Added Value

'Litter Picking' days

For 9 juveniles within the South Area community, litter picks have been completed at Bleachcroft Way, Stairfoot Business Park, Barnsley, on 20th of October, 30 were invited with 18 attendees (6 from South Area). A second Litter pick was completed on 8th of December, on Littleworth Lane, Lundwood, with 30 invited and 14 attendees (2 from South Area).



Local Business Survey & courses for local businesses

	RAG	
Local Economy	Satisfactory quarterly monitoring report and contract management meeting.	N/A
	Milestones achieved	●
Changing Relationship	Outcome indicator targets met	●
	Social value targets met	N/A
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

This contract has now been completed. As previously reported, takeup of these courses was around 17%, despite extensive survey work to identify the content and format of courses required by local businesses. For this reason, the South Area Council has decided not to fund similar provision in the future.

Summer Internship Programme -C&K Careers

	RAG	
Children & Young People	Satisfactory quarterly monitoring report and contract management meeting (2015 and 2016 contracts)	●
	Milestones achieved (2015 and 2016 contracts)	●
Local Economy	Outcome indicator targets met	●
	Social value targets met (2015 and 2016 contracts)	●
	Satisfactory spend and financial information (2015 and 2016 contracts)	●
	Overall satisfaction with delivery against contract (2015 and 2016 contracts)	●

This contract has now been completed

C&K Careers were commissioned to deliver 2 separate contracts for the South Area Council – a Summer Internship Programme for Y10 students in the 2015 cohort and another contract for Y10 students in the 2016 cohort.

Private Sector Housing Enforcement Officer – BMBC

Community Safety

	RAG
<div style="background-color: #c00000; color: white; padding: 5px; border-radius: 10px; text-align: center;"> Local Economy </div>	Satisfactory quarterly monitoring report and contract management meeting ●
	Milestones achieved ●
<div style="background-color: #ff9900; color: white; padding: 5px; border-radius: 10px; text-align: center;"> Changing Relationship </div>	Outcome indicator targets met ●
	Social value targets met ●
<div style="background-color: #663399; color: white; padding: 5px; border-radius: 10px; text-align: center;"> Access to Local Advice </div>	Satisfactory spend and financial information ●
	Overall satisfaction with delivery against contract ●

Following a successful contract review of the Private Sector Housing post the South Area Council have further extended this post for the period 1st April 2019 – 31st March 2020. This was agreed by the South Area Council at its meeting on the 15th July 2018.

The current officer has been successful; in securing another post which is a permanent position. The officers last working day on this contract will be 1st March 2019. Discussions are ongoing regarding recruiting to this post. It is anticipated that there will be a gap as a result of the recruitment however the South Area Council Manager and Community Safety Team Leader are in discussion regarding offering cover to ensure case work is picked up in the interim.

Appendix 1 Advice services Case studies

Q2 2018

The client required assistance to complete an application for Personal Independence Payment. They had mental health issues and literacy difficulties and were unable to complete the form them self.

The client's anxiety problems meant that it was inappropriate to try and complete the application form at drop-in as the time constraints placed undue pressure on the client to respond to questions quickly and they were aware that there were other people waiting to be seen.

The client was also anxious about the fact that the form was due back in a few days as they has struggled to be seen at outreach earlier as they had not been comfortable to wait when there were already several people waiting.

The DWP were contacted and an extension granted to the return time for the form. This allowed the client to accept an appointment with another adviser at the outreach venue. The client was happier to attend a scheduled appointment, and as 90 minute appointment had been available this meant that there would be significantly more time available than at a drop-in to assist the client with the form.

The client attended this scheduled appointment and the PIP form was successfully completed. The client has been awarded the standard daily living component, a weekly benefit increase of £57.30. Because of this PIP award, a family member was also able to claim Carer's Allowance for looking after the client, a further £64.60 increase to the household income.

The reduced time pressure and increased certainty of being seen at a scheduled appointment has significantly improved the level of support the project is able to provide to clients whose issues are less suited to be dealt with at a drop-in, or for those clients who are uncomfortable with attending a drop-in session.

This case study highlights the improvement to the service that the newly funded additional appointments have made, and to date all of these appointments have been filled, primarily with clients for whom a drop-in service is not appropriate or sufficient. The demand for these extra appointments is likely to remain high as the number of clients with mental health issues being referred in to the project continues to increase.

Q2 2018

The client was 29 years old, single with a small child, living in council accommodation. They worked part time were claiming Universal Credit. They attended outreach as they were struggling financially and having to prioritise the rent payments over other priority outgoings. The client was paying the full rent but only getting half of the rent included in their Universal Credit. When client had queried this they were told by the DWP that this was correct as there were two people named on the tenancy agreement.

On investigation it became apparent that the client's ex partner was still named on the tenancy agreement even though they had left the property over 12 months before. The client had not wanted them to be contacted about removing them from the tenancy as this was a domestic violence situation and the client did not want the

ex partner made aware of the fact that they were still named on the tenancy and were therefore legally entitled to return to the property. The client was fully liable for the rent, and the DWP should have applied their own rules regarding "untidy" tenancies and paid the client the full rent amount in their Universal Credit payment (minus 14% for under occupying the property once the ex partner was disregarded).

It required several contacts with the DWP by telephone and via the client's Universal Credit online journal. The payment was adjusted and the client was given a lump sum payment to cover the previous 12 month period. They were able to use this to clear the accrued debts and found it much easier to manage their budget now they were getting the full amount of Universal Credit they were entitled to.

Since seeing this client, two other clients have attended outreach with the same problem with their "untidy" tenancies, and the experience of assisting this client has greatly simplified the approach used with these other clients. The issue of the poor administration of "untidy" tenancies by Universal Credit has now been raised nationally.

Q3 2018

Client attended outreach service with a debt enquiry. Client lives with their 7 years old son in a LA rented property. Client is unemployed and actively seeking work. They are in receipt of job seekers allowance, child tax credits, housing benefit, council tax reduction, and child benefit. Client has a notice instructing them to attend court on 23/11/18 for non payment of council tax @ £132.08. Client believes they are not liable for this debt, and want to challenge it. When I looked at clients benefit entitlement I asked them if they receive 25% single occupier discount and client said not. Client claims this misunderstanding is the sole reason for the non payment, and subsequent court notice. Client explained they have a older non dependent who did live with them, but they left home in 2017. Client wanted advice on what they can do about the debt, and upcoming court appearance?

Firstly I advised client that because they are liable for council tax, and the property is their sole or main residence and is not exempt then council tax is payable. However, the actual amount that a person has to pay may be subject to a reduction or a discount. There are three ways in which council tax may be reduced, and these are applied in a certain order. The liable person may be eligible for more than one category of reduction. Council tax is based on the assumption that there are at least two adults aged 18 or over living in the property as their sole or main residence. If there are fewer than two adults living in the property, a discount will apply. The discount will be 25 per cent if there is one adult counted as living in the property (a single person's discount)

I phoned clients local authority and explained that since 6/7/2017 client has been the only adult at the address, and therefore should qualify for single occupier discount @ 25% from that date. After checking their records they confirmed client should have had the reduction from then, did not owe the £132.08, and therefore was not required to attend court. They also confirmed that client has overpaid by £105 and that amount would be going back into client's bank account. They also confirmed client's council tax bill for 2018/19 was paid in full. This meant client would have nothing more to pay until the council tax bills for 2019/20 were issued in March next year.

Q3 2018

Client attended outreach service with a benefit enquiry. Client is single, usually employed 33 hours per week, and earns approx. £984 per month. Client lives alone in a 2 bed bungalow. Up until recently client shared the bungalow with their partner, but unfortunately the partner has recently passed away. Partner had no capital or savings and did not leave a will. Because of the bereavement client has suffered, client is off work ill, and their only income at present is Statutory Sick Pay (SSP). Client is also extremely upset because someone has contacted them from BMBC telling them they must vacate the property.

Client wanted to know if they are entitled to any benefits, either whilst still on SSP or when they return to work. Also, can client get any help with the funeral costs?

I advised client that BMBC have a policy regarding "succession of tenancy" which I printed for them. Client will use this information to try and stay in the property. Client feels now they are better informed, they have a better chance of remaining in the home they shared with their partner for a number of years.

I did client a benefit check as the situation is now with client claiming SSP. It showed in addition to their SSP they could also be entitled to a Universal Credit payment of £82.67 and a council tax reduction of £10.92 a week. This is in addition to a 25% single occupier discount client will automatically qualify for. I told client what Universal Credit is, how it's paid, and how to claim it. I then informed client that they should apply for a council tax reduction via BMBC own web-site.

Regarding help with funeral costs I advised client that a funeral payment from the social fund can be made to cover the cost of essential funeral expenses, if s/he or her/his partner is receiving an eligible benefit either currently or in the next 6 months.

As a result of client enquiring whether or not they may be entitled to any financial help, they are now better off by

£277 per annum (25% single occupier discount council tax)

£93.59 a week (Universal Credit and Council Tax Reduction this is in addition to 25% single occupier discount) until they are well enough to return to work)

£700 lump sum towards funeral costs.

Appendix 2- Tidy Team Case studies

Love where you Live



Date: 16-17-10-18

Location: ELSECAR

Staff: TIDY TEAM X 2 X 2

TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR
COMMUNITY BETTER—WE ARE GOING TO MAKE
OUR COMMUNITY A BETTER PLACE TO LIVE FOR
FUTURE GENERATIONS**

Volunteers: 12 Under 16: 0

New Volunteers: 5

Volunteer hours: 52

Details of work undertaken:

Prior to the Centenary Armistice celebrations, we were approached by a team of volunteers from Elsecar Holy Trinity and members of the community to assist in putting up a number of memorial poppies/information for remembrance day to commemorate the soldiers who died in the First World War who came from the village. A total of 72 poppies were installed around Elsecar on lampposts near where the men lived before they left for war (see map). Each poppy represented a soldier and there was a sign underneath telling people about which soldier the poppy represented.

What next? The Team removed the poppies, with volunteers on a co-ordinated programme of works, during week commencing 3 December 2018.



Date: 9-10-18

Location: WOMBWELL PARK

Staff: TIDY TEAM X 3

TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR
COMMUNITY BETTER—WE ARE GOING TO MAKE
OUR COMMUNITY A BETTER PLACE TO LIVE FOR
FUTURE GENERATIONS**

Volunteers: 1 Under 16: 0

New Volunteers: 0

Volunteer hours: 5

Greenwaste removed: 2 loads

Details of work undertaken:

The Team were requested by the Parks Department to assist with a large cut back in Wombwe Park. This date in October was the second of 2 dates, the first being in September, where a large area of shrubbery and bushes were cut back with the assistance of one volunteer.

What next? The Team were hoping to work with NCS on this project during this quarter but it may be that it is a project for the Spring when the weather is better. We have also approached Parks to try and encourage the Friends of Wombwell Park to be more involved.



TIDY TEAM

**WORKING WITH YOU TO MAKE YOUR
COMMUNITY BETTER—WE ARE GOING TO MAKE
OUR COMMUNITY A BETTER PLACE TO LIVE FOR
FUTURE GENERATIONS**

Bags: 28

Recycling: 7.5

Details of work undertaken:

Continued programme of footpath cutbacks. This work has become necessary during the Autumn season as the growth has continued - the team work to a structured timetable to address ongoing footpath growth, often the cutbacks reveal a wealth of litter which adds to the time needed to do this work —the photographs below show only a small proportion of the work undertaken.

What next? The Team will continue to work to the structured plan until all the footpaths have been addressed.



BARNSELY METROPOLITAN BOROUGH COUNCIL

<p>South Area Council Meeting: 15th February 2019</p>

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

- 1.1 To outline the current financial position for 2018/2019 and 2019/2020
- 1.2 To provide an update on South Area Council contracts currently running and commissioning intentions and future work for 2019
- 1.3 To provide details of a request for £2500 for tarmac repairs to a cycle path at Darfield Park following a fire.

2. Recommendations

- 2.1 That Members note the current financial position for 2018/2019 and 2019/2020**
- 2.2 That Members note the update on South Area Council contracts, commissioning intentions and future work for 2019 including the intention to hold a South Area Council workshop to discuss allocating the remaining £79,356 commissioning budget**
- 2.3 That Members note the request at 8.1 for £2500 for Darfield Park repairs to the cycle path from the Enforcement contract income and agree the allocation**

3. Existing contracts

3.1 The following are current contracts and contract end dates:

Contract name	Contract start date	Contract end date	Contract Value
Tidy Team Forge Community Partnership	01/08/2016 1+1+1	01/04/2019	£195,720 per annum
Advice services Citizens Advice Barnsley	01/07/2017 1+1	30/06/2019	£75,000 per annum
Environmental services Kingdom Security Limited	01/04/2016 1+1+1	01/04/2019	£60, 320 per annum
Private Sector Housing Officer BMBC	01/04/2017 1+1	01/04/2019	£32,580 Per annum

4. South Area Council Finance Overview

4.1 Finance table:

Description	2017/18	2018/19	2019/2020
South Area Council Allocation	£400,000	£400,000	£400,000
Carry Forward + income	£93,615	£30,717 + Income confirmed to date £27,892	
Contracts / spend			
Advice Services	£74,375	£75,000 +£4572	£18,750 (April 19 – June 19) £79,572 (£59,679= 9 months for financial year)
Environmental service (Kingdom)	£120,000	£60,320	£14,956
BMBC Safer Communities (environmental services)	£26,488	£14,000	£5000 TBC
Tidy Team	£195,720	£195,720	£195,720
Private Sector Housing	£32,580	£47,216 (£14,636 + £32,580)	£32,580
Summer Internship	£3998		
Community Magazine	£1737	£3675	
Young people's pop up sessions	£2000		
Young people's social media project – Initially £2500	£2000		
Wombwell TRO	£4000		
Off road biking signs		£1290	
Amendments to Hoyland Centre TRO		Up to £5000	
Park Land repairs – Sheffield Road Birdwell		£10,980	
Parks – Milton Pond banking		£1080	
Winter well-being event		£2000	
Additional winter grit		£1000	
Spend	£462,898	£421,853	£346,578
In year balance	£30,717	£36,756 (£10,832 income + £25,924 SAC)	£79,356 SAC + £10,832 income)

4.2 The 2018/2019 budget has an in year remaining balance of £25,924 for the South Area Council commissioning budget and £10,832 Kingdom contract income.

4.3 Following the recent commissioning of contracts the 2019/ 2020 budget has an in year remaining balance of £79,356 for the South Area Council. This is assuming the advice services commission is contracted at the value committed.

5. Background and information

5.1 At a South Area council workshop held on the 25th May 2018 members reviewed all the South Area Council contracts in order to come to a view on commissioning intentions for 2019 /2020.

5.2 For each of the contracts the South Area Council Members considered:

- The original purpose of the contract and whether the contract delivered on that purpose
- Contract performance to date
- What has worked well and not so well
- Is there evidence of continued need?
- Discussions to date regarding competing South Area Council Priorities
- Current and future financial position

5.3 At the South Area Council meeting on the 15th June 2018 the Members recommended the following:

5.4 Environmental Tidy Team service

- That there is a continued need for a Tidy Team / environmental service from the 1st April 2019

5.5 Private Sector Housing service

- That there is a continued need for a Private Sector Housing service from the 1st April 2019

5.6 Environmental Enforcement

- That there is a continued need for the parking services element of the environmental enforcement service contract and that the South Area Council Manager explore options to fund parking services
- That the focus for parking services should be solely around the main shopping centres of Wombwell and Hoyland and should include evening and weekends

5.7 Advice services

- That there is a continued need for an advice service across all wards from the 1st July 2019

6. Commissioning updates, proposed way forward and timescales

Environmental Tidy Team Service

6.1 The Environmental Tidy Team service was put out to tender with a closing date of the 23rd November 18. An evaluation and moderation panel met on the 3rd December 18 for tender scoring and interview. Anvil CIC were successful in securing the new contract which will start on the 1st April 2019. As the existing provider Anvil CIC are currently working with the South Area Council manager to ensure the contract can prepare to deliver against the new targets. This is a contract for one initial year plus a further one year subject to performance, available budget and continued evidence of need.

The contract will have a very strong educational focus, particularly around prevention of littering and dog fouling. New targets have been set to reflect this.

Private Sector Housing Officer

6.2 The Private Sector Housing Officer contract is an internal service level agreement with BMBC as a single provider of this service. At the South Area Council meeting on the 15th June 2018 it was agreed that this would be extended for a further year from 1st

April 19 – 31st March 2020. This is subject to agreement with the Safer Neighbourhoods Service.

The current Private Sector Housing Officer has secured a permanent post in another role and her last day will be on the 1st March 2019. The South Area Council manager and the Community safety team leader are working together to ensure that caseloads are managed in the short term whilst a recruitment to the post takes place.

Environmental Enforcement

6.3 The South Area Council carried out a review of the Environmental Enforcement contract which includes enforcement around littering, dog fouling and parking. The contract was set up originally with a view to changing people's behaviour through education and enforcement. It has been difficult to evaluate the impact of behavioural change as a direct result of enforcement.

6.4 The South Area Council agreed, at its meeting on the 15th June, 2018, to increase the emphasis on anti-littering and dog fouling campaign and educational work within any future Environmental Tidy Team commission rather than an enforcement commission and focus solely on parking in terms of enforcement.

6.5 The new contract will focus on Parking Enforcement at Hoyland centre and Wombwell town centre. It is envisaged that whilst carrying out parking enforcement duties if an officer witnesses dog fouling or littering then the officer will have the powers to issue a fixed penalty notice (FPN). This will not however be the focus of the contract.

6.6 The Parking Enforcement commission was put out to tender with a closing date of 19th November, 2018. A number of tender submissions were received and an evaluation and moderation panel met on the 26th November to score and interview. A new provider, District, has been appointed and will commence the new contract on the 1st April, 2019.

Advice services

6.7 Following a review of performance to date of the Advice service Members have agreed to commission new advices services from the 1st July 2019.

6.8 Members agreed the maximum contract value for a new Advice services contract value of £75,000 plus £4572 for additional services currently being delivered.

6.9 Members agreed that the contract will be for an initial one year plus a further one year subject to performance, continued evidence of need and subject to funding being available.

7.0 Below is the timescale:

Project Activity	Duration	Start Date	End Date
Draft service specification	3 weeks		31-Jan-19
Tender Period	30 days	27-Feb-19	03-Apr-19
Closing Date For Submissions	Date		03-Apr-19
Evaluation Panel meeting	Date	11-Apr-19	11-Apr-19
Award decision sign off	4 days	15-Apr-19	15-Apr-19
Issue intent to award / notify bidders	Date	18-Apr-19	18-Apr-19

Alcatel standstill period	Min 10 days	18-Apr-19	29-Apr-19
Formally Appoint Successful Contractor	Date	30-Apr-19	30-Apr-19
Contract Transition / Mobilisation	12 weeks	01-May-19	30-Jun-19
Contract Start	Date	01-Jul-19	

7.1 At the meeting on the 31st August, 2018 it was agreed that in order to ensure timescales are met, Members agreed delegated authority to the Executive Director for Communities to agree the final specification and tender information for all commissioning work outlined in this report including the Advice services, following consultation with Members of South Area Council.

8. 2019 / 2020 Budget discussions

8.1. A request has been made for £2500 for works to 4m² of tarmac repair to the cycle track at Darfield Park. Darfield Park Play ground was recently refurbished costing £50,000 however the tarmac cycle path was vandalised due to fire at the centre of the cycle track. The area has now been left uneven due to the high temperatures of the fire and molten plastic stuck to the surface. There is an estimated £2500 worth of surfacing damage.

The repairs are currently on planned maintenance for repair but it is uncertain when the budget will be available as it was never accounted for and Assets are currently looking at all tarmac issues across the Borough. No time scales have been indicated for this. Currently the cycle track is unuseable. The play area is being well used, along with the new games court, so it was disappointing for the parks team when the vandalism was discovered.

With Easter holidays coming up the request has been made in order to have the works completed by the school holidays. The works would include remove the burnt area and replace

8.2 Age UK Barnsley presented at a the South Area Council meeting on the 25th October 18 to discuss the Social Isolation pilot currently funded until April 2019. A bid was submitted to the Building Connections Fund to continue and fund a worker for two years, working 30 hours per week in the South area. Unfortunately the bid was unsuccessful.

8.3 It was agreed at the meeting on the 25th October 2018 that if the Building Connections Fund is unsuccessful the South Area Council would consider the learning from the pilot and look at options for supporting other social isolation work from the remaining South Area Council budget.

8.4 During January 2019 the South Area Council Manager and Community Development Officers attended Ward Briefing meetings to discuss the 2019/ 2020 budget and in year remaining balance of £79, 356. A number of areas of work were suggested and will be discussed at a South Area Council workshop in early March 19.

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